

Hillsdale County Small Animal Committee  
Youth Superintendent Program

**PURPOSE:**

To provide a leadership and community service opportunity for fair exhibitors through the process of assisting adult superintendents in managing county fair activities.

**YOUTH BENEFITS:**

1. Leadership skills
2. Community service
3. Team building
4. Networking
5. Communication Skills
6. Recognition
  - a. Builds record for further recognition, including scholarship and college applications, 4-H State Awards competitions, job applications, etc.

**ADULT BENEFITS:**

1. Youth superintendents to assume important responsibilities
2. Visibility of youth in leadership roles at fair
3. Role model of youth and adult teamwork/partnership
4. Help train future superintendents

**TRAINING AND SUPPORT:**

1. Leadership training and orientation
2. Support from the Hillsdale County Small Animal Committee
3. Support from the Hillsdale County 4-H Program

***Enclose at least one letter of recommendation with your application.  
This recommendation cannot be from a family member.***

**The Youth Superintendents will be responsible for the duties assigned for their selected areas.**

**DUTIES:**

1. Assist adult superintendent in respective fair activities as determined prior to start of the Hillsdale County Fair. These duties may include, but are not limited to,
  - Setting up and taking down the project area for fair
  - Checking in exhibitors
  - Running errands on HCF grounds
  - Barn supervision, including opening and/or closing barn(s)
  - Clerking, show/auction line up and/or announcing
  - Auction preparation and data entry
  - Distributing ribbons
  - Educational opportunities
  - Helping with fundraising activities, as appropriate
  - Staff 4-H promotion activities including, but not limited to, radio interviews during fair
2. Attend meetings as scheduled and required by adult superintendent
3. Be available during the week of fair, as much as school and show schedules allow

**ELIGIBILITY:**

Hillsdale County Fair youth exhibitors between ages 11 & over (as of January 1<sup>st</sup> of calendar year)

**QUALIFICATIONS:**

1. Dependable
2. Be able to communicate with others
3. Teamwork
4. Coachable and willing to follow directions

**REQUIREMENTS:**

1. Completed application submitted by due date
2. Letter of recommendation for leader, teacher, or coach
3. Be available during the week of fair
4. Attend orientation (1 session – August/September)
5. At least two (2) years of active enrolled 4-H status with two (2) years active showing experience in any species

**SELECTION PROCESS:**

Applications will be reviewed by the Small Animal Sale Committee. If necessary, a phone or face-to-face interview may be conducted.

**TENURE:**

Renewable each year in March; term of service is April of current calendar year to April of following year

***Enclose at least one letter of recommendation with your application.  
This recommendation cannot be from a family member.***

Hillsdale County Small Animal Committee  
Youth Superintendent Program

**Hillsdale County Fair Youth Small Animal Superintendent Application**

**DUE: April 15, 2023**

Send or drop off applications to:

Nikki Sobell – Small Animal Sale Committee Chair  
c/o Michigan State University 4-H Extension Office  
20 Care Drive, Suite B  
Hillsdale, MI 49242

**Name:**

**Address:**

**Phone:**

**Email:**

**4-H Club:**

**4-H Age:**

**Years in 4-H:**

**Year in School:**

**List projects and number of years exhibited:**

**What project area(s) would you like to apply to be a youth superintendent? (Please specify preferred ranking if selecting multiple options)**

- ☐ **General** – overall barn and auction oversight, support in project areas as needed
- ☐ **Auction** – data entry, auction report preparation, auction set-up, buyer check-in and check-out, etc.
- ☐ **Dairy Type Goat**
- ☐ **Meat Type Goat**
- ☐ **Poultry**
- ☐ **Rabbit & Cavy**
- ☐ **Dogs**

**Why do you want to be a youth superintendent?**

**What qualities and skills can you bring to the job of a youth superintendent?**

---

**(Youth Signature & Date)**

---

**(Parent Signature & Date)**

***Enclose at least one letter of recommendation with your application.  
This recommendation cannot be from a family member.***